**PSYC 4800: SPECIAL PROBLEMS COURSE APPLICATION**

**Once completed, this application should be submitted to Ms. Vanessa Murray (**[**vnessa21@uga.edu**](mailto:vnessa21@uga.edu)**) by the first day of Drop-Add. Once approved, you will receive an email with the corresponding CRN.**

**SECTION I: TO BE COMPLETED BY STUDENT**

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Name (First Last). Please print 81- ID number UGA email address

* In which semester are you applying to take PSYC 4800 (please circle): Summer Fall Spring
* PSYC 4800 can be repeated for a maximum of 9 hours. How many credit hours have you previously earned through PSYC 4800 course(s)? \_\_\_\_\_\_\_\_\_\_
* By providing your signature below you confirm that you have read and understood the course information portion of this application (see reverse) and the project description and responsibilities listed below.
* Your Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Date: \_\_\_\_/\_\_\_\_/\_\_\_\_\_\_\_

**Section II: TO BE COMPLETED BY FACULTY/LAB SUPERVISOR**

1. Please provide a reasonably detailed description of the project. Use an additional sheet for convenience or if necessary.
2. Please provide a reasonably detailed description of the student’s responsibilities. Use an additional sheet for convenience or if necessary.

Number of PSYC 4800 Credit Hours Approved (1, 2 or 3): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of faculty and name of lab (please print): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Faculty or Lab Supervisor’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Faculty or Lab Supervisor’s Name (please print): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PSYC 4800: SPECIAL PROBLEMS COURSE INFORMATION**

**Description**: PSYC 4800 is a course for the advanced undergraduate who wishes to participate in supervised research. It gives qualified students the opportunity to learn about research by doing it. This may mean becoming familiar with the relevant research literature, understanding and formulating hypotheses, participating in the design of experiments, collecting and analyzing data, and/or writing reports.

Working in a research lab or on part of larger project means interacting with a faculty member, graduate students, and post-doctoral researchers; however, a student’s primary relationship is with the sponsoring faculty member.

**Grading**: PSYC 4800 is S/U, and students are required to complete a course evaluation at the end of the semester.

**Pre-requisites**: PSYC 3980, PSYC 3990, and at least one additional PSYC course at the 3000 level or higher.

**Experiential Learning**: PSYC 4800 fulfills the University’s Experiential Learning requirement.

**Additional policies**:

* For each credit hour earned, students are expected to devote 3 hours of work per week for 15 weeks (i.e. 9 hours per week for 3 credits). Workloads for summer, however, reflect the accelerated pace of these courses; see below for specific requirements:
  + 4 hours per week per credit for the 11 week extended session.
  + 5.5 hours of work per week per credit for the 8 week Through Term.
  + 11 hours of work per credit for the four week Summer Short Session 1.
  + 15 hours of work per week per credit for the three week Summer Short Session 2
* Psychology majors may apply a maximum of 3 credit hours earned through PSYC 4800 to satisfy the Psychology major elective requirement. Additional credit hours will count toward general elective credits.
* Students may register for only one PSYC 4800 per semester.
* Students may earn only a cumulative total of 9 credit hours for PSYC 4800.

**Faculty Requirements:**

* Sponsoring faculty agree to regularly meet with student(s) enrolled in PSYC 4800.
* Faculty should provide reasonably detailed explanations for the “Project Description” and “Student’s Responsibilities” sections of the application.
* Faculty are expected, under normal circumstances, to provide documentation of the student’s work, competence, and contributions through a letter of recommendation or reference at the student’s request. This will require sufficient, regular contact as the basis for a letter or reference.
* Faculty provide the PSYC 4800 course evaluation form each student is required to complete.